

PAIE and GRH - GDE

Oversize-class management software

ADVANTAGES AND BENEFITS

- *Automated intricate calculations*
- *Centralized or decentralized management*
- *Flexible tool adapted to your environment*

Elementary and secondary schools that use the *GDE* module can quickly and easily manage oversize-class compensation owed teachers. *GDE* automatically calculates the amount of compensation due based on the calculation parameters and carries out all the operations using the data entered in *GPI*, if any, and those of the *PAIE and GRH*, making full use of all the features available in the *Decentralization and More* module.

Intended clientele

- Administrative and management personnel of elementary and secondary schools
- Personnel responsible for school organization
- Payroll, human resources and financial resources personnel



Main features

GPI users

GPI saves all class enrolments for a school in its database daily. The data on classes exceeding the maximum are transferred directly to the *PAIE and GRH* database monthly, quarterly, bi-annually or annually, as determined by the school board. A school or administrative centre may access as well as modify the *PAIE and GRH* database, if necessary. Enrolment data accumulates in the payroll system until the school or school board issues the payment. The payment may be made on a monthly, quarterly or annual basis as decided by the user. The payment may be processed by the school or administrative centre according to the terms and conditions set by the school board.

Non-GPI users

Schools or school boards that do not have *GPI* may also use the *GDE* module through the *PAIE and GRH*. In this case, users in a school or administrative centre must enter the data manually in the payroll system on a daily or monthly basis or according to the school's timetable.

Main functions

Through GPI

- Entry of average and maximum group sizes in *GPI* by school; compliance with the provisions of collective agreements dealing with the formation of student groups or provisions negotiated locally, if need be.
- Weighting of the maximum number of students of a group into which special needs students are integrated.
- Establishment of average and maximum number of students in a special needs group including students of more than one category.
- Direct transfer of data from *GPI* to *PAIE and GRH* according to the schedule defined.
- Sharing of an oversize-class bonus between two teachers for a given month (possible if the calendar schedule is installed in *GPI*).



Through PAIE

- Save and update enrolments from *GPI*.
- Calculate the amounts of compensation according to the schedule defined :
 - Verify compensation eligibility for the month of September.
 - Verify compensation eligibility for the number of class days for the month.
 - Determine maximum number of excess students for which compensation will be paid to teachers for the month.
 - Assess the impact of the absences recorded in *PAIE and GRH*.
 - Determine advance payment for the month of June.
 - Generate amount for decentralized wage slip payment.
 - Generate budgetary accounts in keeping with the *Decentralization and More* module.
- Save cumulative amounts paid per level of excess.
- Verify annual maximum amounts paid per level of excess.

When transferring *GPI* to *PAIE and GRH*, it is possible to manage a school that is subdivided into several workplaces or to group together several schools into one workplace.

Prerequisite

- In order to use the *GDE* module, the basic *Decentralization and More* module must be installed.
- The setting up of student schedules, at both elementary and secondary levels, is a prerequisite to using *GDE* in association with *GPI*. At the elementary level however, the schedule can be entered later during the school year, but the subjects must be present in the student record, and this from the first day of class.
- Using the *GPI - Calendar schedule* module also allows the user to add supplementary functions.



For more information please visit our Web site at www.grics.qc.ca, or communicate with Customer Service at (514) 251-3730 or by e-mail at info@grics.qc.ca.